



Shri Vile Parle Kelavani Mandal's  
**Dr. Bhanuben Nanavati College of Pharmacy**

Gate No. 1, Mithibai College Campus, First Floor, V.M. Road,  
Vile Parle (W), Mumbai- 400 056  
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**SVKM's Dr. Bhanuben Nanavati College of Pharmacy**  
**Internal Quality Assurance Cell (IQAC) 2018-2019**  
**Composition of IQAC**

Sr. No.	Name	Role
1	Dr. Munira Momin (Principal, BNCP)	Chairperson
2	Mr. Asoke Basak (CEO SVKM)	Senior administrative officer
3	Mr. Jayesh Choksi (Mentor BNCP)	Management member
4	Dr. Nupur Mehrotra Associate Professor, Dept. Biochemistry, Mithibai college	Academic member
5	Dr. Sandeep Zokande Associate Vice President R & D Centre, Indoco Remedies Limited., Mumbai	One nominee Employer/Industrialist/Stakeholder
6	Dr. Tabassum Khan Dept. of Pharm Chem & QA	Coordinator
7	Dr. Sujata Sawarkar Dept. of Pharmaceutics	Faculty member
8	Dr. Lokesh Bhatt Dept. of Pharmacology	Faculty member
9	Ms. Padmini Ravikumar Dept. of Pharmaceutics	Faculty member
10	Ms. Rashmi Mallya Dept. of Pharmacognosy	Faculty member
11	Dr. Prabha Singh Dept. of Pharmaceutics	Faculty member
12	Dr. Naveenkumar M. Parmar Medical Advisor, Macleods Pharmaceuticals, Mumbai Ex-clinical Pharmacologist, Fortis hospital, Mumbai	One nominee Alumni (B. Pharm)
13	Mr. Kunal Prabhu Research associate(DRA), Alkem Laboratories Ltd., Mumbai	One nominee Alumni (M. Pharm)
14	Mr. Diveshkumar Choudhary Final year B. Pharm student	One nominee student
15	Ms. Krishna Baxi M. Pharm student	One nominee student
16	Ms. Reshma S (Registrar, BNCP)	Administration member

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10-07-18



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**SVKM's Dr. Bhanuben Nanavati College of Pharmacy  
Internal Quality Assurance Cell (IQAC) Meeting- August 25, 2018**

**Agenda**

To deliberate and critically review the institutional activities of the AY 2017-18:

- Institutional awards.
- Student development activities.
- Academic performance of students.
- Extra-academic student participation and awards.
- Placement analysis.
- Research activities of faculty.
- Faculty training and awards.
- Best practices of the institute.
- Infrastructure facilities.
- College processes and systems practised towards institutional quality enhancement.
- Institute SWOT analysis and improvement measures.
- Roadmap of future growth.
- Any other matter with the permission of the chair.



### **Internal Quality Assurance Cell Meeting - A report**

The Internal Quality Assurance Cell (IQAC) meeting was held on August 25, 2018 at 12.00 pm. The IQAC of the college comprises of sixteen members encompassing representatives of management, faculty, industry, administration, alumni and students. The primary aim of IQAC is:

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

The meeting was convened to evolve mechanism and procedure for:

- a) Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- b) Equitable access to and affordability of academic programmes for various sections of society;
- c) The relevance and quality of academic and research programmes;
- d) Optimization and integration of modern methods of teaching and learning;
- e) The credibility of evaluation procedures;
- f) Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- g) Sharing of research findings and networking with other institutions in India and abroad.

The meeting began with the presentation of college report and activities in the AY 2017-18 by Dr. Munira Momin, Principal and Chairperson of IQAC. This presentation was interactive with active participation and deliberation between all the members. The committee reviewed the strengths and weaknesses of the college and gave inputs on ways to improve and transform weaknesses into strengths.

The following suggestions and inputs were given by the members:

#### **Institute**

- Strengthening of infrastructure by increasing the instruments available for student use in the college.
- Strengthening industry-institute interaction and tapping more industries for collaboration and consultancy.
- Alumni association to be strengthened and alumni be invited from versatile fields to interact with the students.
- Organization of instrument handling and trouble-shooting workshop for students and teachers conducted with industry support (Indoco-Remedies).
- Orientation and refresher courses for faculty to be organized or faculty to be sent to such courses as and when they are available.



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### Students

- Detailed description and exposure to alternate careers (job profiles, job responsibilities and industry expectations) to be conducted as a part of the Career guidance cell activity of the college.
- Identifying and training M. Pharm students on instrument handling, trouble shooting and maintenance.
- Exploring the option of industry training for M. Pharm students at a conducive time frame (Jan-Feb).
- Mentorship system of students to be reviewed and roles and responsibilities of mentor-mentee to be clearly defined and outcomes of this interaction be clearly indicated.
- Skill development modules to be explored for undergraduate and postgraduate students to strengthen the teaching learning process and broaden their skill sets.
- The process and facility for arranging summer training to the third year students needs to be simplified and made easy.
- Focus on organizing undergraduate industrial visits to be intensified and two visits to be arranged for the current academic year.

### Faculty

- Promoting sensitization and nurturing the undergraduate students for SCINTELLECT- a platform to conduct small research projects upfront in the first year B. Pharm orientation program.
- Collaborations with national and international institutes/organizations to be strengthened and encouraged for collaborative research projects and publications.
- The faculty to be encouraged to visit national and international Universities (new MOUs to be explored and old MOUs to be nurtured and strengthened).
- Participation and presentation of research work in national and international forums to be strengthened as an ongoing exercise.

The meeting ended with a vote of thanks to all the members of the IQAC of BNCP.

Prepared by

Dr. Tabassum Khan

August 27, 2018



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IQAC team



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