

**Internal Quality Assurance Cell Meeting – Minutes of the meeting**

The 8th Internal Quality Assurance Cell (IQAC) annual meeting was held on October 14, 2023, 3.00 pm – 6.00 pm (BNCP third floor conference room). The following members were present.

Sr. No.	Name	Role
1	Dr. Munira Momin (Principal, BNCP)	Chairperson
2	Shri. Asoke Basak (Advisor to President SVKM)	Senior administrative officer
3	Shri Harit H Chitalia (Hon. Jt. Treasurer, SVKM)	Management member
4	Shri. Jayesh P Choksi (Mentor BNCP)	Management member
5	Dr. Jayant P Gandhi (Hon. Secretary, SVKM)	Management member
6	Dr. Nupur Mehrotra RUSA Nodal Officer & Head, Dept. Biochemistry, SVKM's Mithibai College Autonomous, Mumbai	Academic member
7	Dr. Sandeep Zokande, Associate Vice President-Anal, R & D Centre, Indoco Remedies Ltd., Mumbai	Industry member
8	Dr. Madhumita Dasgupta Global Science & Systems, India Global Technology Centre Colgate – Palmolive (India) Ltd, Mumbai	Industry member
9	Mrs. Radhika Shah Director, V S International, Mumbai	Industry member and B. Pharm alumni
10	Ms. Pooja Shah, Founder & Proprietrix, Artemis Law Associates, Mumbai	Entrepreneur member and B. Pharm alumni
11	Gauri Chaudhari Co-founder, Brand Innerworld, Mumbai	Industry/ Brand building & Pharma Management member
12	Dr. Tabassum Khan Professor, Dept. of Pharm Chem & QA	IQAC Coordinator
13	Dr. Sujata Sawarkar HOD, Dept. of Pharmaceutics	Faculty member
14	Dr. Lokesh Bhatt HOD, Dept. of Pharmacology	Faculty member
15	Dr. Rashmi Mallya HOD, Dept. of Pharmacognosy	Faculty member
16	Dr. Arati Prabhu HOD, Dept. of Quality Assurance	Faculty member
17	Dr. Vasanti Suvarna HOD, Dept. of Pharmaceutical Analysis	Faculty member
18	Mr. Hiren Bhatt Group Product Manager-Neuro-Psychiatry Abbott Healthcare Pvt. Ltd., Mumbai	Industry & Alumni (B. Pharm) member
19	Mr. Vishwas Vora, Key Account Manager S H Kelkar and Company Limited, Mumbai	Industry & Alumni (B. Pharm) member
20	Mr. Anish Chaurasia Head- Global Business & Strategy Cheryl Laboratories Pvt. Ltd., GOVIL'S, Mumbai	Industry & Alumni (M. Pharm) member
21	Mr. Fatch Khan, Business Development Specialist Athena Drug Delivery Solutions Pvt. Ltd., Mumbai	Industry, Entrepreneur & Alumni (M. Pharm) member
22	Ms. Shreya Shahi B. Pharm final year student	Current student (B. Pharm) Div A member
23	Ms. Nikita Purav B. Pharm final year student	Current student (B. Pharm) Div B member
24	Mr. Atharva Sawant Sem IV M. Pharm student	Current student (M. Pharm) member
25	Ms. Mrunal Jadhav, Ph D research student	Current student (Ph. D) member
26	Ms. Reshma S (Registrar, BNCP)	BNCP Administration member



Shri Vile Parle Kelavani Mandal's

Dr. Bhanuben Nanavati College of Pharmacy

Gate No. 1, Mithibai College Campus, First Floor, V.M. Road, Vile Parle (W), Mumbai- 400 056

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The following members were unable to attend this meeting- Shri Harit Chitalia, Shri. Jayesh Choksi, Dr. Jayant Gandhi, Management members; Gauri Chaudhari, Co-founder, Brand Innerworld, Mumbai, Industry/ Brand building & Pharma Management member; Mrs. Neeta Adappa, Proprietrix, Prakriti Herbals, Bangalore; Mr. Vishwas Vora, Key Account Manager, S H Kelkar and Company Limited, Mumbai, Alumni (B. Pharm) member

Agenda of IQAC meeting- a critical review the institute activities of the AY 2022-23:

1. ATR of IQAC meeting, October 15, 2022
2. Institute overview and awards
3. Student academic performance and development activities
4. Extra academic student participation and awards
5. Placement review
6. Faculty research activities, training, continuing education and awards
7. Staff training and continuing education
8. Best practices of the institute
9. Infrastructure facilities and resource mobilization
10. College processes and systems
11. Roadmap of future growth
12. Faculty promotions and review of Career Advancement Scheme applications
13. Institute SWOC analysis and improvement measures
14. Any other matter with the permission of the chair

The meeting began with the approval of the minutes of the meeting of the 7th IQAC meeting of October 15, 2022. The IQAC presentation was very interactive with critical review and deliberations of the IQAC members. The committee reviewed the progress report of AY 22-23, student and faculty achievements, strengths, weaknesses, opportunities and challenges of the institute and gave suggestions on ways to improve and transform the identified weaknesses into strengths.

Dr. Munira Momin presented the faculty applications received for upgradation/promotion under career advancement scheme (CAS). Five applications were received – Dr. Radhika Raheja, Dr. Gaurav Doshi, Dr. Meenal Rane, Dr. Arundhati Abhyankar and Dr. Prachi Patil for consideration under career advancement scheme (CAS) of the 7th CPC. The detailed proforma of the applicants was presented to the IQAC panel for approval, (Note: The applications were critically reviewed at the institute level by the members of institutional IQAC based on prescribed quality requirements and parameters of the 7th CPC). After the discussion and review of faculty CAS applications, the meeting continued with presentation of institute activities of the AY 2022-23 related to academics, research, student development, faculty development, alumni activities by the IQAC co-ordinator (Dr. Tabassum Khan).



The members gave the following suggestions and comments during the interactive discussion on institute activities:

- The members applauded the efforts of the institute during NBA audit conducted on August 04-06, 2023, wherein the B. Pharm program was awarded reaccreditation for six years (2023-2029). They appreciated the efforts taken by the institute to maintain high standards of teaching – learning, infrastructure upgradation, faculty development and research activities, and overall growth of the institute.
- The members congratulated the institute for having two faculty members, Dr. Atul Sherje and Dr. Tabassum Khan were listed in the “World’s Top 2% Scientists list”. This list is a prestigious ranking that highlights the most influential researchers across a broad range of scientific fields, compiled in collaboration with Elsevier and released by Stanford University on Oct 04, 2023. It urged the faculty members to step up their efforts in this direction and have more listings in the near future. Citing BNCP authors in similar domains of research work was identified as an immediate next step in this direction. This would also contribute to a significant increase in total citations of the institute.
- The members reviewed, analysed and discussed the institute NIRF ranking of 38 and commended the institute’s approach of critical review and analysis of the NIRF ranking in comparison to other premier pharmacy institutes of the country and its action plan for improving its rank. They observed that the BNCP had improved its perception from 0 in NIRF 2022 to 29.7 and in research and professional attributes from 30.04 to 32.4 in NIRF 2023. They advised to take appropriate significant steps to strengthen the parameters that were low scoring. The perception can be increased by sending faculty to various institutes across the country for conferences, visits, FDPs, guest lectures as this would increase interaction with other institutes thereby augmenting perception pan India.
- They opined that the institute should continue and aggressively step up its efforts in building brand BNCP and increase the institute external reflection and perception by academia, central and state government research organizations and industry. This can be improved by organizing national and international conferences in the campus, holding faculty development programs and workshops. Brand building to be monitored by periodic tracking of number of web searches of BNCP versus other premier Pharmacy institutes of the country.
- The members expressed that industry and research lab internships for M. Pharm students would give them an exposure to the professional world and provide a competitive advantage. The institute should continue with focussed efforts to devise a plan based on the concept of reskilling and cross skilling students as a part of career development activity. The institute to tap more industries and alumni to facilitate short term/vacation pharma industry, pharma management internship projects in collaboration with industry and research labs.



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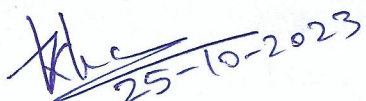
- The Shadow internship program comprising of alumni hand holding current students for short internship projects was initiated with Mr. Fateh Khan (M. Pharm alumnus) interacting with third year and final year B. Pharm students, followed by appointment of selected students on short-term Management projects. The first batch had 10 students interested in this initiative. Their feedback indicates that this initiative has helped them understand this domain and given a perspective on project management for start-ups. This will facilitate better career choices and decision making.
- The members appreciated the diversity of short-term skill development certificate courses offered by the institute, with 9 courses (Bioinformatics, CADD, Cosmetics & Perfumery, ML in Pharma, Packaging technology, Pharmacoeconomics & Marketing, Pharmacovigilance, QA/QC and DRA) with enrolment of 181 students, significantly higher than the previous year. The SVKM Management 50% course fee waiver scheme for students contributed to the increased enrolment.
- Accreditation matters- The members reviewed the institute preparation and Principal presentation in view of the upcoming NAAC inspection on Nov 06-07, 2023 with important suggestions and comments.
- Alumni matters- Suggestions were put forth to strengthen alumni connect, interaction and contribution in the overall growth of the institute. The alumni association should be an independent body and should interact with college as per mutually agreed objectives and outcomes; the institute can organize high tea and related events to augment interaction with alumni; increase institute perception via alumni strength and reach out to alumni at both national and international level; alumni mentors can be selected to train and mentor current students on an ongoing basis in placement and higher education matters; alumni success stories can be shared on college website for a more effective engagement. The alumni can have increased representation in college committees.
- The institute roadmap along with the perspective plan and quality policy shared for approval by the IQAC. The members suggested that these should be reviewed in 2025 and reframed if needed.
- The IQAC panel made the following suggestions for the next academic year 2024-25 to prepare the second line of leaders and get a fresh perspective on institute activities.
 1. HODs to be selected for 5 years term on a rotation basis effective AY 2024-25.
 2. New NAAC coordinators and criteria heads to be selected effective AY 2024-25.
 3. New NBA coordinators to be selected effective AY 2024-25.
 4. New college committee heads to be selected effective AY 2024-25.
 5. Revised IQAC to be formed effective AY 2024-25.



6. Autonomy committees to be framed as per prescribed guidelines and finalized post approval by IQAC, SVKM and University of Mumbai.
 7. The course outcomes to be reframed as needed and approved by IQAC.
 8. The course outcome attainment levels to be reviewed and revised for approval by IQAC.
 9. Institute to initiate formation of new Clubs and activities focussing on IKS, in line with NEP 2020 to step up student and staff productivity and happiness quotient.
- The student representatives of final year B. Pharm, M. Pharm and PhD were enthusiastic to be a part of IQAC of the institute and could relate to the institute efforts in preparing them for the industry. They were eager to do share their thoughts and expectations to maximize student opportunities and development. They suggested that more hands-on-workshops, seminars should be organized to groom the students in important niche professional areas in addition to the core ones of lectures/workshops or visits. The M. Pharm and Ph D student members stressed that industry visits and internships across a spectrum of professional avenues would add huge value to their profiles and strengthen their candidature for industry placement with better opportunities and packages.
 - The minutes of the meeting, approval and action taken report to be prepared and shared with IQAC members.
 - The panel applauded the institute for the awards received in the AY 2022-23 and appreciated the continuous growth of the institute in diverse student activities- academic and co-curricular achievements, faculty - research, industry consultancy, patents and publications.
 - They commended the institute's efforts towards student development and professional growth, faculty and staff development and training programs.

The meeting ended with a vote of thanks to all the members of the IQAC.

Prepared by


25-10-2023

Dr. Tabassum Khan
IQAC Coordinator

Approved by



Dr. Munira Momin
Principal

Date: October 25, 2023



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Action taken report of IQAC meeting held on October 15, 2022

S. No	SUGGESTIONS GIVEN	ATR
1	Critical review of NIRF ranking and Building brand BNCP	NIRF 2022 Rank 38 NIRF 2023 Rank 38, improvement in perception from 0 to 29.17 in research from 30.04 to 32.4
2	Short term certificate courses bouquet and 50% fee waiver scholarships	Student enrolment (SVKM scholarship scheme) and diversity were augmented from 4 courses (106 students) to 9 courses (181 students) New courses added: 05 (Bioinformatics, ML in pharma, packaging technology, pharmacovigilance, QA/QC and DRA)
3	Accreditation matters NBA and NAAC peer team visits	NBA peer team visit completed on August 04-06, 2023 NAAC peer team visit scheduled on Nov 06-07, 2023
4	Entrepreneurship sensitization events organized	25 events organized covering various topics on entrepreneurship skill development, innovation and start-ups, including a visit to Sardar Patel Technology Business Incubator, Bhavan's campus, Mumbai
5	Institutional roadmap, Quality policy, perspective plan	The institutional roadmap was prepared, reviewed and approved and is displayed on BNCP campus and website
6	Shadow internship program by Alumni and alumni matters	Initiated with students and identified mentors (Mr. Fateh Khan, M. Pharm alumnus and entrepreneur)
7	Funded research projects and patents	Research projects submitted= 05 (RGSTC, ICMR, AYUSH) Research projects completed (March 2023) = 04 (RGSTC-02, DST-SERB, AICTE-RPS) Patents granted= 04 (Dr. Munira Momin, Dr. Sujata Sawarkar, Dr. Meenal Rane, Dr. Tabassum Khan) Patents filed= 10
8	M. Pharm internships	VS International, Daman has shown interest in taking student interns
9	Alumni matters	Alma Connect- 09 events organized- guest lectures and alumni meet BNCP Alumni Cell composition reviewed and finalized

Some glimpses of the IQAC meeting, October 14, 2023



8th IQAC Meeting – October 14, 2023
7th IQAC Meeting – October 14, 2022
6th IQAC Meeting – October 02, 2021
5th IQAC Meeting – August 19, 2020
4th IQAC Meeting – December 14, 2019
3rd IQAC Meeting – August 25, 2018
2nd IQAC Meeting – August 12, 2017
1st IQAC Meeting – November 11, 2016
Constitution of IQAC- July 16, 2015



Accredited
B. Pharm Program
2017-2023



All India Ranking 38
Pharmacy Category
2023



Best Industry-Linked Pharmacy
College Award (2015 & 2017)
Platinum Category in 2016 & 2020

Overall Championship Trophy 2019 -20 & Overall
Runner up Trophy at Aavishkar 2020 -21, 2022-23



AGENDA

Review of institutional activities of the AY 20223



1. ATR of IQAC meeting, October 15, 2022
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(Affiliated to University of Mumbai, Approved by AICTE, PCI, DTE)



ATR-1



Parameters	Total Marks	BNCP # 38		ICT #5	SVKM's NMIMS # 11		BCP #55
		NIRF 2022	NIRF 2023	NIRF 2023	NIRF 2023	NIRF 2023	NIRF 2023
Teaching learning	100	71.07	70.18	81.23	79.14	66.27	
Student strength with PhD	20	13	14.5	14	18.9	14	
Student faculty Ratio	30	30	28.71	30	26.96	25.56	
Faculty with PhD an experience	20	16.23	15.85	17.75	19.2	13.97	
Financial resources and utilisation	30	11.84	11.12	19.5	14.08	12.74	
Research and Professional	100	30.04	32.4	71.38	62.61	11.54	
Publications	35	10.18	13.05	25.62	24.98	2.43	
Quality of Publications	40	15.33	15.82	24.88	29.98	6.83	
IPR and patents	15	2	1	13	6	0.5	
Grants	10	2.53	2.53	7.88	1.65	1.78	
Graduation outcomes	100	72.64	69.83	84.91	78	62.28	
Placement and Higher Studies	40	36.45	36.64	27.56	36.28	23.67	
Metric for University Examinations	15	15	15	15	15	15	
Median Salary	25	18.59	18.19	22.35	20	16.89	
Number of Ph.D. Students Graduated	15	2.6	0	20	6.72	6.72	
Outreach and Inclusivity	100	56.2	53.05	53.24	61.59	53.22	
Perception	100	0	29.17	73.38	29.17	66.48	



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